

St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of the Parish Council on Monday 27th of February 2012 at 7.30pm in the Village Hall, St Peters. The business to be transacted is set out in the Agenda below. Members of the public are invited to attend and may address Council at the Chairman's invitation and discretion. **Please note carefully that the Chairman will formally adjourn the main business of the meeting for forty five minutes to enable a training session for Councillors, and that consequently the agenda will follow immediately thereafter.**

Agenda.

- (1) **Apologies for Absence:** To formally receive any apology for absence.
- (2) **Declarations of Interest:** To include interests, including those previously declared under the Code of Conduct requirements.
- (3) **Adoption of Minutes:** To agree and adopt the minutes of the Meeting of the Parish Council held on Monday 30th January 2012.
- (4) **Short Information Reports:**
 - (a) To formally receive a report from a Police Officer if present.
 - (b) To formally receive a written report from St. Peter's Warden, together with an update.
 - (c) The Chairman will update any outstanding Council matters.
- (5) **Planning Matters:**
 - (a) Council will be asked to address any new consultations or planning matters.
 - (b) Power Park plan and Friends of Power Park issues.
- (6) **Administrative Matters & Correspondence:**
 - (a) The Clerk will provide all relevant correspondence and administrative matters.
 - (b) Safe crossings on St Peter's Drive any further information update.
 - (c) New Code of Conduct update if any.
 - (d) To consider reviewing the Emergency Plan.
 - (e) Newslink update.
- (7) **St Peter's Community Hall Provision:**

To receive a further update in respect of Community Hall provision; to include the current structure and membership.
- (8) **Accounts, Financial Matters:**
 - (a) To consider payment of accounts as presented at the meeting, and to address any other urgent financial matter.
- (9) **PAYE Accounting: Confidential Session:** Council may wish to consider the arrangements for the administration of staff payments, NHI contributions and tax deductions.
- (10) **Date of Next Meeting:** Provisionally Monday March 26th 2012

Robert Owen Jenkins, Clerk to the Council, Careys Brook House, 53 Upton Road, Callow End, Worcester, WR2 4TZ