

St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of the Parish Council on Monday 28th November 2011 at 7.45pm in the Village Hall, St Peters. The business to be transacted is set out in the Agenda below. Members of the public are invited to attend and may address Council at the Chairman's invitation and discretion.

Agenda.

- (1) **Apologies for Absence:** To formally receive any apology for absence.
- (2) **Declarations of Interest:** To include interests including those previously declared under the Code of Conduct requirements.
- (3) **Adoption of Minutes:** To agree and adopt the minutes of the Meeting of the Parish Council held on Monday 31st October 2011.
- (4) **Short Information Reports:**
 - (a) To formally receive a report from a Police Officer if present.
 - (b) To formally receive a written report from St. Peter's Warden, together with any other issues outstanding.
- (5) **Planning Matters:**
 - (a) Council will be asked to address any consultations or planning matters.
- (6) **Administrative Matters & Correspondence:**
 - (a) The Clerk will provide all relevant correspondence and administrative matters to bring the Council up to date since the last meeting.
 - (b) Update Newlink. To consider proposals to make the 100th issue a Souvenir Edition.
- (7) **St Peter's Community Hall Provision:**

To receive any update in respect of the renegotiated lease.
- (8) **Pedway Surface Conditions:**

To receive any update.
- (9) **Accounts, Financial Matters:**
 - (a) To consider payment of accounts as presented at the meeting, and to address any other urgent financial matter.
 - (b) Members will be asked to ratify the detailed budget figures and authorise the Clerk to notify the City Council to set a precept accordingly; at thirty four thousand pounds 50 pence for the financial year 2012/2013.
- (10) **Annual Review:** To receive outstanding recommendations from a Working Party meeting held on 18th July 2011 to review procedures and responsibilities.
- (11) **Standing Orders:** Councillors will be asked to consider approval of the revised Model Standing Orders as circulated previously by e-mail.
- (12) **Confirm Date of Next Meeting:** Provisionally Monday 19th December 2011

Robert Owen Jenkins, Clerk to the Council, Careys Brook House, 53 Upton Road, Callow End, Worcester, WR2 4TZ