

# St Peter the Great County Parish Council

The Annual Parish Meeting and the Annual Meeting of the Parish Council will be held on Monday 23rd May 2011 in St. Peter's Village Hall at **7.00pm.**

- (1) **Apologies for Absence/Declaration of Interests;**
- (2) **Annual Reports;** The Chairman will present the Annual Report, and introduce reports from the County Councillor, City Councillors, the Police and any other report notified to the Clerk prior to the meeting.
- (3) **Matters Arising and Public Open Forum.**  
Members of the public will be invited to raise any matter of concern, put questions to the Chairman, and make recommendations for future Council consideration.

## **Annual Meeting of St Peter's Parish Council Following On.**

- (1) **Election of Chairman.** Receive nominations and elect a Chairman. The duly elected Chairman will immediately take the Chair and serve for one year.
- (2) **Apologies for Absence;**
- (3) **Declarations of Interest and Acceptance of Office;** (In addition to any written declarations already made.)
- (4) **Confirmation of Minutes;**  
Minutes of the meeting of the Parish Council held on 18<sup>th</sup> April 2011.
- (5) **Election of Vice Chairman;**  
Receive nominations and elect a Vice Chairman to serve for one year.
- (6) **Allocation of Portfolio/Responsibilities;**  
Members may wish to agree allocation at a later date.
- (7) **Accounts and Finance;** To approve payment of accounts presented.
- (8) **Planning Matters;** To address any planning consultation.
- (9) **Administration and Information;**  
Council will address any relevant information and any urgent matter.
- (10) **Confirm date of next meeting as Monday 27th June 2011.**