

# St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of the Parish Council on Monday 18th April 2011 at 7.45 pm in the Village Hall, St Peters. The business to be transacted is set out in the Agenda below. Members of the public are invited to attend and may address Council at the Chairman's invitation and discretion.

## **Agenda.**

- (1) **Apologies for Absence:** To formally receive any apology for absence.
- (2) **Declarations of Interest:** Including interests already declared under the Code of Conduct requirements.
- (3) **Adoption of Minutes:** To agree and adopt the minutes of a meeting of the Parish Council held on Monday 28<sup>th</sup> March 2011.
- (4) **Short Information Reports:**
  - (a) To formally receive a report from a Police Officer if present.
  - (b) To formally receive a written Warden and Lengthsman report from Worcester City Council Parks Dept.
  - (c) To receive any other report or urgent matter at the discretion of the Chairman.
  - (d) The Chairman will report on any current Council matter if necessary.
- (5) **Planning Matters:**

Council will be asked to address any consultations or planning matter.
- (6) **Administrative Matters & Correspondence.**
  - (a) The Clerk will provide all relevant correspondence and administrative matters to bring the Council up to date since the last meeting.
  - (b) Council will be brought up to date with the current status of Play Builder in respect of completion and VAT recovery. The Architect and Project Manager will be invited to attend.
- (7) **St Peter's Community Hall Provision:**
  - (a) To consider any update in respect of Community Hall provision. (Cllr. Knight).
- (8) **Accounts, Financial Matters:**
  - (a) To consider payment of accounts as presented and displayed at the meeting, and to address any other urgent financial matter, including the payment of any Play Builder invoices.
  - (b) To receive an update in respect of Newslink.
- (9) **Annual Parish Meeting:**

To consider the format of the obligatory Annual Parish Meeting .
- (10) **Agree Date of Next Meeting:** Council will consider the best available date to combine the Annual Meeting of the Parish Council Meeting with the Annual Parish Meeting.

Robert Owen Jenkins, Clerk to the Council, Careys Brook House, 53 Upton Road, Callow End, Worcester, WR2 4TZ

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