

You are hereby summonsed to attend a meeting of the Parish Council on **Monday 7th November 2005** at **7.45pm in the Village Hall, St Peters**. You are reminded that certain items of correspondence may be available for inspection (Members only) for at least 15 minutes before the meeting. Members of the public are welcome to attend and may address the meeting if invited to do so by the Chairman.

Agenda.

- (1) **Apologies for Absence:** To receive any apologies for absence.
- (2) **Declarations of Interest:** Including interests already declared to the Monitoring Officer under the Code of Conduct requirements.
- (3) **Adoption of Minutes:** Minutes of the meeting of the 26th September 2005.
- (4) **Reports from Invited Representatives:**
 - (a) County Councillor Mr. M. Cairns.
 - (b) City Councillor Mr. R. Knight.
 - (c) Police Officer if available
 - (d) The Chairman may call for an adjournment to allow members of the public to speak.
- (5) **Planning Matters:** Consultation received and any other planning related item.
- (6) **Accounts, Financial Matters and Administration:**
 - (a) To consider payment of accounts presented for payment by the Clerk.
 - (b) To address current administrative matters and any relevant correspondence.
 - (c) To receive any proposal for an 'out of pocket' expenses scheme for Councillors..
 - (d) To receive a report from the Clerk in respect of matters agreed with Mr. Ian Yates of City Council Parks Department, at the time of his last inspection of St Peter's.
 - (e) To update Council on the progress of Web Site provision.
 - (f) Newslink Content: a reminder to all contributors.
 - (g) Freedom of Information Act: review the Model Code and develop a proposal.
 - (h) Adoption of Parish Council Charter.
 - (i) Agree arrangements for the annual staff review.
 - (j) Agree acquisition of additional litter/dog fouling bins, particularly for the new play park.
 - (k) Consider opening a separate bank account for underwriting Newslink, (circa £2,000).
- (7) **Local Environment and Amenities.**
 - (a) Litter on Routes to Schools: update
 - (b) Tesco Community Notice Board: update
 - (c) Parish Plan: agree next step in the progression.
- (8) **Parish Warden and Budget:**

This item involves confidential staff matters and (under current regulations) must be dealt with as an exempt item (to be addressed in confidential session only and requiring the exclusion of the Press and members of the public).

 - (a) Parish Warden.
 - (b) Budget proposals.
- (9) **Agree** the date for the next Meeting as 12/12/05.